

T. T. E. 2.

**ABBREVIATED CONSENT CALENDAR FORMAT**

Memorandum Date: September 12, 2011  
Order Date: September 28, 2011

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**TO:** Board of County Commissioners  
**DEPARTMENT:** Sheriff's Office  
**PRESENTED BY:** Joan Copperwheat, Manager, Parole & Probation Services  
**AGENDA ITEM TITLE:** IN THE MATTER OF ACCEPTING A GRANT AWARD IN THE AMOUNT OF \$750,000 FROM THE DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE SECOND CHANCE ACT, ADDING 1.0 FTE, AND APPROPRIATING REVENUE AND EXPENSE IN FUND 260

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I. **MOTION** Move to Accept A Grant Award In The Amount Of \$750,000 From The Department Of Justice, Bureau Of Justice Assistance Second Chance Act, Adding 1.0 FTE, And Appropriating Revenue And Expense In Fund 260

II. **DISCUSSION**

A. **Background / Analysis**

The Lane County Sheriff's Office Community Correction Division worked collaboratively with Sponsor's Inc and Emergence, Inc. to submit a specific-purpose grant proposal to the Department of Justice seeking Second Chance Act funding to improve reentry success for offenders returning to Lane County from Oregon Department of Corrections (DOC) correctional facilities. The proposal is intended to reduce recidivism and improve public safety. Features of the project include:

- Target population is 125 men and women age 18 or over who are convicted as an adult, including sex offenders, imprisoned in a state correctional facility , returning to Lane County, ordered to P&P supervision and have been assessed as high/medium risk and/or incarcerated for five or more consecutive years, and housed at Sponsor's after release;
- Sponsor's will use evidence-based risk and needs principles including the

- LS/CMI to evaluate participant's risk level and criminogenic needs.
- Sponsor's will work cooperatively with P&P to develop transition plans for participants based on each individual's specific needs,
- Grant funds will be used to provide services that meet those needs including sex offender treatment services, drug and alcohol treatment services and mental health services;
- Participants will receive extensive job preparation and job search assistance as well as many other services to assist with successful transition to community life.
- Fund 1.0 FTE Corrections Technician in Parole and Probation Services to assist Probation Officers over the course of the grant period

The grant announcement originally required awardees to provide in-kind and cash match for each dollar of grant funding. However, Lane County requested and received a waiver from this requirement due to the extreme financial hardship the County is currently experiencing. Therefore, the only match required by the grant is fully met by CCA-funded service levels. As state funding for community corrections programs have been reduced, this award helps keep vital services in operation.

The grant period is for 12 months, but DOJ allows no-cost extensions to allow projects up to 24 months to expend grant funds.

Grant funding will be used for the following:

Lane County Community Corrections – \$73,126  
 1.0 FTE Corrections Technician  
 Travel, 1 staff person, 2 grantee meetings

Sponsors, Inc. – \$356,768  
 Transitional Housing, services, supplies, MRT, administration, Program Coordinator, etc. for 75 clients  
 Travel, 1 staff person, 2 grantee meetings

Emergence – \$164,000  
 40 slots Drug Treatment

Contractor TBD – \$138,653  
 Mental Health Specialist 1.0 FTE  
 25 slots Sex Offender Treatment

NextJob  
 Software, Staff Training, Coaches \$39,500 match

Lane Council of Governments – \$13,728

Grant evaluation, reporting  
Travel, 1 staff person, 2 grantee meetings

**B. Recommendation**

It is recommended that the Board approve the motion to accept the award in the amount of \$750,000 from the Department of Justice and delegate authority to the County Administrator to sign grant-related documents.

**III. ATTACHMENTS**

- 1) Grant Award Agreement and Provisions
- 2) Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION AND  
ORDER

) IN THE MATTER OF ACCEPTING A GRANT AWARD IN THE  
) AMOUNT OF \$750,000 FROM THE DEPARTMENT OF JUSTICE,  
) BUREAU OF JUSTICE ASSISTANCE SECOND CHANCE ACT,  
) ADDING 1.0 FTE, AND APPROPRIATING REVENUE AND  
) EXPENSE IN FUND 260

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WHEREAS, the Lane County Community Corrections Division seeks to reduce recidivism and assist offenders to change, and

WHEREAS, the Department of Justice, Bureau of Justice Assistance announced a competitive grant opportunity under the Second Chance Act to improve re-entry success for offenders returning to home communities, and

WHEREAS, Lane County Sheriff's Office worked collaboratively with Sponsor's Inc, and Emergence, Inc. to prepare a grant proposal to fund an evidence-based project that includes transitional housing, intensive supervision, access to drug and alcohol, sex offender and mental health services, as well as employment assistance and cognitive therapy coaching, and

WHEREAS the proposal was accepted and Lane County has been awarded \$750,000 to operate the Second Chance Act Project, and

WHEREAS, the Board of Commissioners, per ORS 294.326(3), can authorize expenditure of specific purpose grants in the year of receipt, and

WHEREAS, the need, the purpose, and the amount of the grant are herein described.

NOW, THEREFORE, IT IS HEREBY ORDERED that the Board of Commissioners accepts the \$750,000 grant award from the Department of Justice and delegates authority to the County Administrator to sign all grant-related documents.

IT IS FURTHER ORDERED that the Board of Commissioners delegates authority to the County Administrator to sign the following contracts with community agencies to implement grant activities:

- \$164,000 with Emergence, Inc. for the period 10/1/2011 - 09/30/2013
- \$356,768 with Sponsors Inc. for the period 10/1/2011 – 09/30/2013

IT IS FURTHER ORDERED AND RESOLVED that the appropriation for the fiscal year beginning July 1, 2011, be increased by dollar and FTE amounts and for the purposes show below:

SPECIAL REVENUE FUND 260	Appropriation	Authorized FTE
Sheriff's Office	\$750,000	1.00

Adopted date: 28<sup>th</sup> day of September, 2011

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Faye Stewart, Chair  
Lane County Board of County Commissioners

APPROVED AS TO FORM  
Date 9-15-11 Lane County

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OFFICE OF LEGAL COUNSEL



Department of Justice  
Office of Justice Programs

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Office of the Assistant Attorney General

Washington, D.C. 20531

September 12, 2011

Ms. Liane I. Richardson  
County of Lane  
125 E. 8th Ave.  
Eugene, OR 97401

Dear Ms. Richardson:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 11 Second Chance Act Adult Offender Reentry Program for Planning and Demonstration Projects: Implementation in the amount of \$750,000 for County of Lane.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Ania Dobrzanska, Program Manager at (202) 353-2155; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at [ask.ocfo@usdoj.gov](mailto:ask.ocfo@usdoj.gov).

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Laurie Robinson".

Laurie Robinson  
Assistant Attorney General

Enclosures



**Department of Justice**  
Office of Justice Programs  
Office for Civil Rights

*Washington, D.C. 20531*

September 12, 2011

Ms. Liane I. Richardson  
County of Lane  
125 E. 8th Ave.  
Eugene, OR 97401

Dear Ms. Richardson:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

**Ensuring Access to Federally Assisted Programs**

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

**Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

**Ensuring Equal Treatment for Faith-Based Organizations**

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

## Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

## Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO Plan), 28 C.F.R. § 42.301-308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

### 1) Meeting the EEO Plan Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO Plan reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO Plan and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO Plan, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eoop.htm>. You may also request technical assistance from an EEO Plan specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO Plan, but it does not have to submit the EEO Plan to OCR for review. Instead, your organization has to maintain the EEO Plan on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eoop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO Plan requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eoop.htm>.

### 2) Submitting Findings of Discrimination

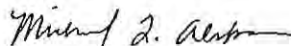
In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

## Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO Plan, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst

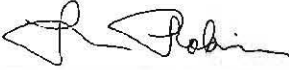




Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

Grant

PAGE 1 OF 4

1. RECIPIENT NAME AND ADDRESS (Including Zip Code) County of Lane 125 E. 8th Ave. Eugene, OR 97401		4. AWARD NUMBER: 2011-CZ-BX-0024	
		5. PROJECT PERIOD: FROM 10/01/2011 TO 09/30/2012 BUDGET PERIOD: FROM 10/01/2011 TO 09/30/2012	
1A. GRANTEE IRS/VENDOR NO. 936002314		6. AWARD DATE 09/12/2011	7. ACTION Initial
		8. SUPPLEMENT NUMBER 00	
		9. PREVIOUS AWARD AMOUNT \$ 0	
3. PROJECT TITLE Lane County Second Chance Act Project		10. AMOUNT OF THIS AWARD \$ 750,000	
		11. TOTAL AWARD \$ 750,000	
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY11(BJA - Second Chance Act Demonstration Programs) 42 USC 3797w			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Laurie Robinson Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Liane J Richardson County Administrator	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X B CZ 80 00 00 750000		21. KCZUGT1688	



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 2 OF 4

PROJECT NUMBER 2011-CZ-BX-0024

AWARD DATE 09/12/2011

*SPECIAL CONDITIONS*

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General  
U.S. Department of Justice  
Investigations Division  
950 Pennsylvania Avenue, N.W.  
Room 4706  
Washington, DC 20530

e-mail: [oig.hotline@usdoj.gov](mailto:oig.hotline@usdoj.gov)

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at [www.usdoj.gov/oig](http://www.usdoj.gov/oig).

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 3 OF 4

PROJECT NUMBER 2011-CZ-BX-0024

AWARD DATE 09/12/2011

*SPECIAL CONDITIONS*

8. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
9. The recipient agrees to comply with applicable requirements regarding Central Contractor Registration (CCR) and applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ccr.htm> (Award condition: Central Contractor Registration and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
10. The award recipient agrees to participate in a data collection process measuring program outputs and outcomes. The data elements for this process will be outlined by the Office of Justice Programs.
11. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
12. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
13. Grantee agrees that assistance funds awarded under this grant will not be used to support any inherently religious activities, such as worship, religious instruction, or proselytization. If the grantee refers participants to, or provides, a non-Federally funded program or service that incorporates such religious activities, (1) any such activities must be voluntary for program participants, and (2) program participants may not be excluded from participation in a program or otherwise penalized or disadvantaged for any failure to accept a referral or services. If participation in a non-Federally funded program or service that incorporates inherently religious activities is deemed a critical treatment or support service for program participants, the grantee agrees to identify and refer participants who object to the inherently religious activities of such program or service to, or provide, a comparable secular alternative program or service.
14. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
15. Approval of this award does not indicate approval of any consultant rate in excess of \$450 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
16. All contracts under this award should be competitively awarded unless circumstances preclude competition. When a contract amount exceeds \$100,000 and there has been no competition for the award, the recipient must comply with rules governing sole source procurement found in the current edition of the OJP Financial Guide.



Department of Justice  
Office of Justice Programs  
**Bureau of Justice Assistance**

**AWARD CONTINUATION  
SHEET  
Grant**

PAGE 4 OF 4

PROJECT NUMBER 2011-CZ-BX-0024

AWARD DATE 09/12/2011

*SPECIAL CONDITIONS*

17. Recipient agrees that funds provided under this award may not be used to operate a "pay-to-stay" program in any local jail. Recipient further agrees not to subaward funds to local jails which operate "pay-to-stay" programs.
18. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website ([www.bjaperformancetools.org](http://www.bjaperformancetools.org)). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.
19. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
20. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)  
  
This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.
21. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.
22. Award recipients must verify Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.



**Department of Justice**  
Office of Justice Programs  
*Bureau of Justice Assistance*

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*Washington, D.C. 20531*

**Memorandum To:** Official Grant File  
**From:** Orbin Terry, NEPA Coordinator  
**Subject:** Categorical Exclusion for County of Lane

Awards under this program will be used to plan or implement a reentry program. None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction.
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
- (3) A renovation which will change the basic prior use of a facility or significantly change its size.
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.
- (5) Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project which when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of the Code of Federal Regulations.



Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2011-CZ-BX-0024

PAGE 1 OF 1

This project is supported under FY11 (BJA - Second Chance Act Demonstration Programs) 42 USC 3797w

1. STAFF CONTACT (Name & telephone number)

Ania Dobrzanska  
(202) 353-2155

2. PROJECT DIRECTOR (Name, address & telephone number)

Joan Copperwheat  
Community Corrections Manager  
125 E. 8th Ave.  
Eugene, OR 97401  
(541) 682-3058

3a. TITLE OF THE PROGRAM

BJA FY 11 Second Chance Act Adult Offender Reentry Program for Planning and Demonstration Projects:  
Implementation

3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)

4. TITLE OF PROJECT

Lane County Second Chance Act Project

5. NAME & ADDRESS OF GRANTEE

County of Lane  
125 E. 8th Ave.  
Eugene, OR 97401

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2011 TO: 09/30/2012

8. BUDGET PERIOD

FROM: 10/01/2011 TO: 09/30/2012

9. AMOUNT OF AWARD

\$ 750,000

10. DATE OF AWARD

09/12/2011

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Second Chance Act of 2007 (Pub. L. 110-199) provides a comprehensive response to the increasing number of incarcerated adults and juveniles who are released from prison, jail, and juvenile residential facilities and returning to communities. The Second Chance Act will help ensure that the transition individuals make from prison, jail, or juvenile residential facilities to the community is successful and promotes public safety. Section 101 of the Act authorizes grants to state and local governments and federally recognized Indian tribes that may be used for demonstration projects to promote the safe and successful reintegration. The goal of Section 101 of the Second Chance Act is to provide support to eligible applicants for the development and implementation of comprehensive and collaborative strategies that address the challenges posed by reentry to increase public safety and reduce recidivism. The objectives of this program are to provide offenders with appropriate evidence-based services including addressing individual criminogenic needs-based on a reentry plan that relies on a risk/needs assessment that reflects the risk of recidivism for that offender.

Two categories for adult offender reentry programs were funded. Category 1 (planning grant) recipients will constitute jurisdictions which have demonstrated a commitment to establishing a reentry program, and have made progress on the 10 mandatory requirements of a comprehensive reentry program, but have not yet fully completed each step. In addition to funding, successful Category 1 recipients will receive targeted technical assistance to help them in the planning process. Category 2 (implementation grant) recipients must include specific strategies for implementing the 10 mandatory requirements of a comprehensive reentry program.

The grant recipient will use FY 2011 grant funds to improve reentry success for offenders returning to Lane County from Oregon Department of Corrections (DOC) correctional facilities in order to reduce recidivism and improve public safety. Critical elements include utilizing the Level of Service/Case Management Inventory (LS/CMI) to objectively assess criminogenic risks and needs of offenders, targeting offenders who are high to medium risk to reoffend, utilizing output from the LS/CMI to develop a Transition Plan to address the offender's greatest criminogenic needs, utilizing evidence based practices such as Motivational Interviewing and cognitive behavioral approaches including Moral Reconciliation Therapy, and following best practice in determining dosage and intensity of services.

CA/NCF

